



ARIZONA CENTER FOR GERMANIC CULTURES, INC.

Dear Friend of Germanic Cultures,

A special holiday market will open again on the first weekend of December 2021: The Arizona Center for Germanic Cultures, Inc. is happy to present for the thirteenth time a Christkindlmarkt. The event will be held as a public event at the Treffpunkt German-American Community Center in the Scottsdale Airpark again. The address is 14325 N. 79th Street, Scottsdale, AZ 85260. In this exciting seasonal event, we celebrate the holiday traditions of Central and Northern Europe from December 4-5, 2021, Saturday 1-8pm, Sunday 10am-5pm.

Inspired by the Germanic holiday markets, the Christkindlmarkt team will share the traditions of St. Nikolaus and the Christkindl, the markets namesake, with the market goes in a colorfully lit and decorated setting. Guests will be able to take in the holiday spirit by listening to joyful music, shopping at crafts people, wreath and candle makers, and original German ornament vendors offering holiday gifts.

The holiday crowd will find a heart-warming air filled with Christmas presentations, flavors of zesty bratwurst and a winter brew, hot stew and Glühwein (mulled wine), hot cider for the kids. Wafts of gingerbread spice and hot chocolate, apple strudel, and some of the best old-world chocolates around will send visitors from the greater Valley of the Sun into the holidays.

Please help us make this event a success! Guests do not need to register this year. With your exhibits and vending of holiday fare we will bring the holiday spirit back to the International German-Speaking Communities Center Treffpunkt in Scottsdale.

Sincerely,

Dieter Bollmann

Event Chair

dbollmann@ac4gc.org

2021 Treffpunkt Christkindlmarkt Vendor/Exhibitor Application

The Christkindlmarkt is produced by The Arizona Center for Germanic Cultures, Inc. (AC4GC) in coordination with Treffpunkt, Inc. to create a German-style Christmas Market and raise monies for a future Cultural Center. The AC4GC is recognized as a not-for-profit corporation under IRS rule 501(c)3, EIN: 20-2684739



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14325 N. 79th Street, Scottsdale, AZ 85260

December 4-5, 2021, Saturday 1-8pm, Sunday 10am-5pm

I _____ would like to participate at the 2021 Christkindmarkt. I have attached my check for \$ _____ booth fee (check appropriate box below) *plus a separate check* for \$30.00 which will be cashed in the event my booth space/area needs additional attention after I've left the event, otherwise I understand the check will be voided.

- Single Space: (10x10): \$100 + refundable clean-up deposit \$30.00
- Double Space: (10x20): \$150 + refundable clean-up deposit \$30.00
- Triple Space: (10x30): \$200 + refundable clean-up deposit \$30.00

Vendor/Exhibitor Name: _____

Address: _____

City, State, Zip: _____

Contact Name: _____

Email Address: _____ Cell Phone: _____

Website: _____

All participants must supply a list/description of inventory to be sold, with pictures of all items. This information will be used to help in our selection of vendors and limit the number of vendors selling the same items. To eliminate any confusion please print clearly. If needed, please attach a separate list to this application. If you're not accepted to participate in this year's event, your checks will be returned to you. If accepted your check will be deposited.

APPLICATION DEADLINE:

Time is of the essences to get your application in and approved early. AC4GC, must be in receipt of your completed application, inventory, photos, business license, booth fee check, \$30 clean-up check to assure priority consideration. AC4GC must receive your Liability Insurance Certificate no later than December 3, 2021.

Make checks payable to: Arizona Center for Germanic Cultures, Inc

Mail check to: P.O. Box 5206
Scottsdale, AZ 85261



Vendor questions for this event please call Dieter Bollmann, Event Coordinator 480-332-2036

Cancellation Policy:

In the event the 2021 Christkindmarkt weekend is prevented by an Act of God, acts or regulations of public authorities, interruptions or any cause beyond Arizona Center of Germanic Cultures, Inc (AC4GC) control, AC4GC shall not be responsible for refunds or damage to persons or property. If the vendor/exhibitor, herein called participant, decides not to participate in this event, for any circumstance, after paying the fees due, a refund will not be issued.

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Booth Requirements:

- White pop-up tents (e.g. EZ-Up) with straight legs and tent sides and LIGHTS.
- RED table cloths
- Pine garland and Christmas lights must be wrapped around front and sides of booth. We encourage you to put up more decorations to make your booth look festive.
- Weights at each corner of tent
- Tables, chairs, displays or other you need to sell your wares
- 50 to 100' exterior extension cord

Event Setup/Assignments/Trash/Teardown:

- Setup December 4th, 2021 10am to noon.
- ALL vehicles must be unloaded and removed from site by noon on December 4th.
- **It's mandatory for all Participants to unload, remove your vehicle/trailer from site and then set up.** Setting up displays while unloading slows down traffic in the unloading area and causes unnecessary congestion.
- **Participants arriving after noon on 12/4/2021 will be turned away without a refund.**
- Make sure you have enough products to sell throughout the event. No early tear down on either day of the event is acceptable.
- All participants are responsible for ensuring their booth, equipment, displays, are presented and stored in a manner safe for all patrons to avoid risk of injury or accidents. **Please ensure mask wearing, regular sanitation of high traffic surfaces, and appropriate distancing**
- Your displays, merchandise and other must stay within the margins of the booth space size you registered and paid for, includes additional space behind your booth that may have been included in your layout.
- Participants must set up their booths in a manner that can withstand winds.
- Event location, booth location and Event layout are subject to change per Event Chair.
- **Tear down** – December 5th, 2021, between 5pm to 8pm.
- **TRASH** - each participant is responsible for removing any trash/debris in and around your booth area throughout the event. Please bring your own trash containers/bags. **Trash and debris** must be removed from your booth/area at the end of each day. If we have to remove your trash, your \$30.00 deposit will be cashed.

Liability Insurance Requirements:

- All participants must provide a Certificate of Insurance with not less than \$1,000,000.00 bodily injury and property damage. \$1,000,000.00 Accident/\$2,000,000.00 Aggregate for products and complete operation.
- *The certificate of Insurance shall name the following as additional insured:*
 - 1) Treffpunkt, Inc.
 - 2) Arizona Center for Germanic Cultures, Inc.
- Proof of Insurance must be provided to AC4GC no later than December 3rd.
- Participants will not be allowed to attend without an Insurance Certification and will forfeit any and all paid booth fees if certificate is not submitted to AC4GC by the deadline.

Sales Tax and Business License:

- All sales by participants are made directly to the customer; participants are responsible for all their own bookkeeping, sales tax collections and payments.
- For more information regarding sales tax you can visit www.azdor.gov
- The State of Arizona, County of Maricopa, and each city or town sets its own sales tax rates. It is important to understand the current tax rates, as they are subject to change.
- All participants must have a business license with the City/Town and State to participate.
- A copy of sales tax license and business license must be provided to AC4GC with application.

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Security:

Overnight security will be provided however Treffpunkt, Inc. and the Arizona Center of Germanic Cultures will not be responsible for stolen, damaged or missing merchandise.

Parking:

There is parking adjacent directly next to and behind the Center.

Conduct:

Participants shall conduct themselves in a manner that is courteous to other participants, event staff, event volunteers and public. Behavior which is criminal, threatening, abusive or harassing shall cause the vendor to be expelled immediately from the event.

Noise and Odors:

Participants shall not be allowed radios or the playing of loud music to attract attention. No hawking by participants is allowed. Participants must make every attempt to keep any foul odors from offending fellow participants and the public.

I (we) the undersigned, have completely read, understand and will abide by Arizona for Germanic Cultures, Inc. rules and regulations at the Christkindlmarkt 2021.

Business Name: _____

Address: _____

City, State, Zip Code: _____

Contact Name: _____

Signature: _____

Date: _____

**Release and Waiver of Liability, Assumption of Risk
and Indemnity Agreement**

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In consideration of permission to participate in Christkindlmarkt 2021, I (we) the undersigned:

- 1) HEREBY release, waive, discharge, and covenant Arizona Center of Germanic Cultures, Inc and Treffpunkt, Inc., its officials, directors, agents, volunteers and employees, all for the purposes herein referred to as "Releasees," from all liability, to the undersigned, his/her personal representatives, assigns, heirs, and next of kin for any and all loss or damage, and any claim or demands therefore on account of injury to the person or property or resulting in death of the undersigned arising out of or related to the event(s), whether caused by the negligence of the Releasees or otherwise.
- 2) HEREBY agree to indemnify and save and hold harmless the Releasees and each of them from any loss, liability damage, or cost they may incur arising out of or related to the events(s) whether caused by the negligence of the Releasees or otherwise.
- 3) HEREBY assume risk of bodily injury, death, or property damage arising out of or related to the risk of bodily injury, death or property damage arising out of or related to the events(s) whether caused by the negligence of Releasees or otherwise.
- 4) HEREBY agree that this Release and Waiver of Liability, Assumption of Risk and Indemnity Agreement extend to all acts of negligence by the Releasees, including negligent rescue operations and is intended to be as broad and inclusive as is permitted by the laws of the State of Arizona and the County of Maricopa in which the Event(s) is/are conducted and that if any portion thereof is invalid, it is agreed that the balance shall, notwithstanding, continue in full legal force and effect.

I HAVE READ THIS RELEASE AND WAIVER OF LIABILITY, ASSUMPTION OF RISK AND INDEMNITY AGREEMENT, FULLY UNDERSTAND ITS TERMS, AND HAVE SIGNED IT FREELY AND VOLUNTARILY WITHOUT ANY INDUCEMENT, ASSURANCE OR GUARANTEE BEING MADE TO ME(US) AND ACCEPT IT BY SIGNATURE TO BE A COMPLETE AND UNCONDITIONAL RELEASE OF ALL LIABILITY TO THE GREATEST EXTENT ALLOWED BY LAW.

Business Name: _____

Address: _____

City, State, Zip: _____

Name: _____ Signature: _____ Date: _____

Name: _____ Signature: _____ Date: _____